



Proof of Identification

It is a good idea to keep a photocopy of the identification that you used for your customer, even if the proof is a Florida issued Driver License/ID. We do not require a copy of the Florida issued Driver License or ID. However, if the license/ID number entered on form HSMV 82040 cannot be verified, your paperwork will be returned to you for copy of the identification that was presented to you by your customer.

For applicants who do not have a Florida issued Driver License or ID card, a photocopy of their identification is required.

Acceptable proof of identification for customer are as follows:

A valid (not expired) driver license or identification card issued by Florida or another state.

(This includes any U.S. territory such as American Samoa, Guam, Marianas, Puerto Rico and US Virgin Islands.)

A valid passport or passport card, which does not have to be issued by the United States (Example: Great Britain passport.)

A valid Canadian driver license, identification card, passport or passport card.



Proof of Identification

If your customer is a business, you must provide documentation to prove the validity of the business (sunbiz.org printout, FEID documents, etc.).

If the person signing for the business is not listed on the documentation as an agent/officer of the business, a letter on company letterhead from that business authorizing the individual to sign is required. The person signing the authorization letter must be listed as an agent on sunbiz.org.

